



# CONSTITUTION AND BYLAWS (Amended November 2023)

www.ashlandnhgc.org • ashlandnhgc@gmail.com

## Article 1: NAME

This organization shall be known as the "Ashland Garden Club."

## Article 2: OBJECTIVE

The objective of the club is to study horticulture and flower arrangement and to promote conservation and local beautification.

## Article 2: MEMBERSHIP

Anyone who is interested in the objectives of the club and who is willing to participate in club activities may become a member by completing a letter of intent and providing same to the Executive Board and paying annual dues.

Honorary members may be selected upon the recommendation of a club member and approved by a 2/3rds vote of the membership at a regularly scheduled meeting.

All members, honorary and active, shall be accorded all rights and privileges of the club and of the New Hampshire Federation of Garden Clubs, Inc.

## Article 4: GUESTS

Any member may bring one or more guests to any meeting provided that no person is a guest more than two (2) times in one year.

## Article 5: DUES

- The first year's membership dues shall be paid at the time of joining and annual dues for the upcoming year shall be paid each December thereafter.
- Honorary members are not liable for dues.
- Any member wishing to withdraw from the club shall notify the Treasurer.

## Article 6: OFFICERS

- The officers of the club shall be President, Vice President, Recording Secretary, Corresponding Secretary, and Treasurer. The officers and immediate Past President (non-voting) shall constitute the Executive Board.
- The Advisory Board shall be made up of the Executive Board and all Past Presidents. The Advisory Board will prepare the annual budget, develop the annual program, and be called upon by the President as needed.
- The Executive Board shall appoint an auditor and other necessary committees.

- A Nominating Committee, consisting of three (3) members, shall be appointed by the Executive Board in September. The committee will present a slate of officers in October and will be voted on at the November meeting. The Nominating Committee will make every effort to include new members in the governance of AGC and to limit repeated terms.

## Article 7: DUTIES OF OFFICERS

- The President or Vice President shall preside at all meetings of the club. In case of absence or disability, these duties shall be performed by a chairman named by the Club.
- The Secretary shall keep a correct record of all meetings and shall perform all other duties incumbent upon the office. She/he shall present a written summary of the year's work at the annual meeting.
- The Treasurer shall receive, collect, and disperse all club money subject to order of the Club. She/he shall keep a correct account of all money received and paid out by the office and render an audited account at the annual meeting.

## Article 8: MEETINGS

- The meetings shall be held on the 3<sup>rd</sup> Monday of each month from April to December at 7:00 P.M. as outlined in the Annual AGC Program Yearbook.
- The annual meeting for hearing reports of officers and committees and for the election of officers shall be held at the regular November meeting.
- The Fiscal Year shall terminate at the end of December.
- The meetings shall be conducted according to the current edition of *Robert's Rules of Order, Newly Revised*. One-third of the active membership shall constitute a quorum at a meeting.

## Article 9: AMENDMENTS

This Constitution and By-Laws may be amended at any regular meeting by a 2/3<sup>rd</sup>s majority vote of the quorum present provided the notice of the proposed amendment(s) was provided at a previous meeting. Proxy voting via mail or email shall be allowed for active members unable to be present provided the ballot was distributed one month prior to the regular meeting at which the vote is to be taken.

## Article 10: DISBANDMENT

In the event that this club shall cease to exist, all assets remaining shall be allocated to non-profit organizations in the Town of Ashland to be determined by the Ashland Garden Club.